



**UNIVERSITI TUN HUSSEIN ONN MALAYSIA**

**FINAL EXAMINATION  
SEMESTER II  
SESSION 2010/2011**

COURSE NAME : TECHNICAL WRITING  
CODE CODE : UMB 1042  
PROGRAMME : 2BPB  
EXAMINATION DATE : APRIL / MAY 2011  
DURATION : 2 HOURS  
INSTRUCTION : ANSWER ALL QUESTIONS

THIS QUESTION BOOKLET CONSISTS OF FOUR (4) PAGES

**Q1** Arrange the items below according to the order of (1-10) based on the format of the final report used in Technical Writing (UMB 1042).

Section	No
Conclusion	
Background of research	
Definition of terms	
Analysis of findings	
Recommendation	
Objectives	
Significance of research	
Limitation of research	
Methodology	
Statement of problem	

(5 marks)

**Q2** Based on the conclusion of a research entitled **Factors Contributing to the Declining Standard of English among UTHM Students** below, write 3 recommendations to overcome the decline in the standard of English among UTHM students

**Conclusion**

In conclusion, it can be said that several factors contribute to the declining standard of English among UTHM students. They are related to the teaching of English at the University, the attitude of the students with regards to the use of English and the changed role of English at school.

With regard to the actual teaching of English at the University, there are two reasons which affected students' mastery in English language. Firstly, there is an insufficient time for language learning because students do not have enough contact hours to practice the language. The other factor is the attitude of the students themselves who refuse to speak English among themselves. They choose to speak in their mother tongue rather than use English language even during English classes.

Furthermore, the changed role of English has contributed to its decline among UTHM students. Since English is no longer the medium of instruction and it is not mandatory to pass English in the SPM examination, the decline of English has been a natural outcome.

(15 marks)

- Q3** You have carried out a survey to find out the responses of ELTABINA bus commuters on the condition of buses provided by the company. Some of the collected data are presented in the table below. Based on the findings shown in Table 1, report and discuss the findings.

**TABLE 1**  
**Satisfaction or Dissatisfaction with Bus Condition**

	Satisfaction	Dissatisfaction
Air-conditioner	45%	55%
Seats	80%	20%
Curtain	35%	65%

(40 marks)

- Q4.** Based on issue below, write a proposal to conduct a research on the use of social networking among UTHM students and whether it has affected their academic performance. Your research proposal must contain the following sections:

- (a) Background of research
- (b) Statement of problem
- (c) Research objectives

**Issue**

*Over the years, social networking among university students has become more and more popular. It is a way to make connections, not only on campus but with friends outside the university. Social networking is a way that helps many people feel as though they belong to a community. Due to the increased popularity of it, economists and professors are questioning whether grades of students are being affected by how much time is being spent on these sites which include Facebook, YouTube, blogs, Twitter or MySpace.*

(30 marks)

**Q5.** Construct a questionnaire in relation to Question 4. The questionnaire must include 10 items that consists of:

- (a) 2 open-ended questions
- (b) 2 Yes/No questions
- (c) 2 multiple choice questions
- (d) 2 ranking questions
- (e) 2 scale questions

Provide a clear instruction on how the respondents should answer each question.

(10 marks)